

# MINUTES



**Meeting Name:** MAV LG Information Governance Group

**Date:** Friday 20 April 2018      **Start Time:** 9.00am - 10.00am      **Duration:** 1 hr      **Location:** MAV, 60 Collins St, Melbourne VIC 3000

**Meeting Objective**      Committee Meeting  
**Chair:** Tim Newbegin      **Minutes:** Ruth Edge

**Attendees:** Tim Newbegin, Carol Jager, Ruth Edge, Leanne Wegrzyn, Veena Menzes, Joy Painter, Marissa Gardiner, Rachel Blakiston.

**Apologies:** Marie Steer, Kristy Matthies

No	Time	What	Who
1	5 Mins	<b>Welcome and Apologies</b>	Tim
2	30 Mins	<p><b>Letters re Land Titles Project</b></p> <p>Committee to review the three letters and decide if still to be sent. Consists of:</p> <ul style="list-style-type: none"> <li>• Memo to the Committee</li> <li>• Letter to Non Participating Councils comes from either John H or Rob Spence.</li> <li>• Letter to Land Use Victoria comes from either John H or Rob Spence.</li> </ul>	All
3	10 Mins	<p><b>Grace Update:</b></p> <p>Below is a summarised update from Grace:</p> <ul style="list-style-type: none"> <li>• 56 Councils currently serviced by Grace (46 of the 56 signed up under the MAV Agreement).</li> <li>• 34 Councils currently using Scan on Demand Services.</li> <li>• Grace hosted a Digital Event at the Marriott Hotel in Melbourne's CBD on Thursday April 19th for Victorian Local Councils.</li> <li>• Grace have asked for a longer time slot at the next meeting to do a Digital Presentation.</li> </ul>	Tim
4	15 Mins	<p><b>Schedule of Meetings:</b></p> <p><i>Note: 15 June Meeting - Kate Steinfort is confirmed for presentation and appointment sent to Toulas for Security Management Workshop Part 3.</i></p> <p>Review the meeting schedule document and decide on format for 20 July 2018.</p>	All

		<ul style="list-style-type: none"><li>• Will it be run like the Feb AGM with a number of different presenters? or</li><li>• Will we run another workshop; if so, what topic?</li></ul>	
		<b>Close</b>	