

MAV PROV update 20170203

Records Management Network

The next RMN will be in May, probably 19, to tie in with Information Month.

Speakers to be confirmed

New website

Scheduled for mid-Feb launch. We welcome feedback.

We have built a new Search platform.

PROV has developed a comprehensive suite of new guidance material for Government recordkeepers including:

- a document library for easier access to the recordkeeping Standards, Specifications, guidance products and Retention and Disposal Authorities
- A-Z of topics pulling together advice and guidance on various recordkeeping requirements and practices
- step-by-step guides for common processes
- new case studies.

Digitisation template

As part of the review of the Capture Standard, we are close to releasing a Digitisation Plan Template.

Once the template is finalised, the next step will be to develop the Guideline, which will cross-reference the template.

Online training module

We have revised the Recordkeeping Fundamentals eLearning module.

VAGO report

PROV, DHHS, and DET are covered by the audit 'Managing Public Sector Records'.

"This audit will examine whether agencies are managing records in accordance with legislative requirements and whether PROV is effectively assisting agencies to do this. The report is expected to be tabled in March 2017."

Digital Archive program

The new website is phase one of the online renewal.

We are implementing an Identity Management module, and will then redo the website as a portal. This will enable us to considerably change the user experience and allow personalisation for agency users.

We are also replacing the digital repository, the archive management system, and creating a new non-permanent object store.

Records Management Assessment Tool

PROV is planning to develop a new tool for agencies to use to help them measure their records management maturity and compliance against the PROV Standards

We are very pleased that Tim Newbegin is joining us to workshop it.

The tool can be integrated with the IM3, but also used independently.

Database preservation and transfer

We are continuing to upgrade our support for the transfer of records as databases. We have had this capability since late 2014, and are building up the resources and infrastructure to make it easier and more efficient.